

**SANTEE SCHOOL DISTRICT  
SPECIAL MEETING  
OF THE BOARD OF EDUCATION**

April 28, 2003  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. CLOSED SESSION -- 5:30 p.m.**

1. Public Employee Appointment: Superintendent

**B. OPENING PROCEDURES -- 7:00 p.m.**

1. Call to Order

President Ryan called the meeting to order at 7:10 p.m.

Members present:

Barbara Ryan, President  
Dianne El-Hajj, Vice President  
Cathy Abel, Clerk  
Dustin Burns, Member  
Julie McIntosh, Member

Staff present:

Marcia Johnson, Superintendent and Secretary to the Board  
Carolyn Harness, Assistant Superintendent, Business Services  
Lisbeth Johnson, Assistant Superintendent, Educational Services  
Bill Stumbaugh, Director, Pupil Services  
Sue Yakubik, Assistant Superintendent, Human Resources  
Arletta Schaffer, Recording Secretary

2. President Ryan invited Shealyn Atkinson, seventh grader, and Millie Van Horn, age 4, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

It was moved and seconded to approve the agenda.

<b>Motion:</b>	<b>McIntosh</b>
<b>Second:</b>	<b>Abel</b>
<b>Vote:</b>	<b>5 -- 0</b>

**C. PUBLIC COMMUNICATION**

President Ryan invited members of the audience to address the Board about any item not on the agenda. Mike Krysinski thanked all staff who supported his family during a recent trauma involving his son. Elaine Melnick, district nurse, believes that health clerks should be the last positions to be reduced because they support the health of the students. Shari Nabors, bus driver, supported keeping all bus attendants.

**D. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items, with Item D.1.1. held for separate consideration by Member Burns.

<b>Motion:</b>	<b>McIntosh</b>
<b>Second:</b>	<b>El-Hajj</b>
<b>Vote:</b>	<b>5 -- 0</b>

- 1.1. Held for separate consideration by Member Burns
- 1.2. Approval of 2003-2004 District Calendar

For separate consideration:

- D.1.1. Personnel, Regular, with a copy to be made a part of the minutes.

Member Burns asked that this item be tabled to allow for further research. Member El-Hajj stated she is familiar with the quality presentation of Susan Winebrenner and understands that the fee would be paid from restricted funds. It was moved and seconded to approve Item D.1.1. as presented.

**Motion:** El-Hajj  
**Second:** McIntosh  
**Vote:** 4 – 1 (Burns/no)

**E. DISCUSSION AND/OR ACTION ITEMS**

- 1.1. Overview of Budget Status and Reductions

President Ryan opened this agenda item by stating that administration would make a budget presentation followed by members of the audience who wished to address the Board.

Carolyn Harness's budget presentation included a report on the District's current financial picture, a review of proposed budget reductions and areas for increasing revenues. The proposed outcome was decisions from the Board on critical areas.

- A. The third draft of the 2003-04 budget shows a negative balance of \$2.9 million with all changes made to date. If the state implements a reduction in an amount equivalent to \$250/student, the result will be another \$1.8 million dollar loss to the District, or a deficit of approximately \$4.7 million.
- B. Both program and staffing reductions are contained in the budget reduction list being considered.
  1. Special Education recommendations from Lis Johnson: combine and eliminate classes because of graduating students; reduce instructional aide time by 37.5 hours per week; reduce 2.5 FTE deaf interpreters; establish criteria for 1:1 aides for quality or program and consistency. AB 602 determines the ceiling for non-public school placement.
  2. Deferred Maintenance recommendation from Carolyn Harness: The Board has asked consideration of performing only safety related items during the summer. We are uncertain if we will receive matching funds from the state. The annual contribution to deferred maintenance from the general fund is \$265,000. The bids have come in higher than the funds available.
  3. School office staffing under Option I from Marcia Johnson and Sue Yakubik: recommend one 8-hour secretary and one formula-based health clerk. With any reduction of school office staff, it would be critical to offer technical support. A Board workshop to study a proposal to purchase Power School student information software was proposed.
  4. Classified staffing recommendations:
    - Library staffing recommendations from Lis Johnson: propose reduction of site media technicians to 180 days and a 5-hour workday.
    - Transportation recommendations from Carolyn Harness: eliminate bus attendants unless the student's IEP requires an aide.

- Custodial recommendations from Carolyn Harness: reduce all site custodians to 11-month work year; reduce four night positions based on CASBO formula.
- Maintenance recommendations from Carolyn Harness: eliminate Craftworker position.
- Technology recommendations from Marcia Johnson: save \$30,000 in the department.
- ERC/DO staffing recommendations from Lis Johnson: reduce one secretary I position, 4-hours per day of receptionist time, and District library clerk to 11 months.

5. Option II Kindergarten

Lis Johnson described the configuration of an Option II Kindergarten program. Carolyn Harness explained that the Option II program would require 20 teachers. Layoffs notices already in place would provide flexibility for this program. Savings would be \$686,000.

6. Non-personnel items: \$900,000 for A items only. It was agreed to save this discussion for the next meeting.
7. Close school site.

C. Increased revenues

1. Land sales: no new information on sale of surplus property
2. Parcel tax: August deadline if the Board wishes to pursue for a November 4 parcel tax election.
3. Use of categorical carryover to cover mid-year reductions (\$593,000).
4. JPA fund transfers for workers comp premium increase (\$250,000).

President Ryan invited members of the audience to address the Board on this item. She also entered into record letters of petition received from parents and staff.

Kathy Rasmussen, Cindy Underwood, Carla Buckel spoke in opposition to any changes in school office staffing.

Doug Kaye and Katharine Spencer spoke in support of the Secretary I position in educational services.

Lauren Sandoval, Lee Woodbury and Linda Moen spoke in support of a full day kindergarten program.

Mary Beth Atkinson supports standing up as a unit to say this state budget crisis is unacceptable for the field of education.

Lori Harris, Cindy Robinson, Cherilyn Peterson, Susan Orsenli, Kim Spurlock, Debbie Williams, Lori Powell, Jennifer Williams, Rebecca Schoonover, Vicki St. John, Allwyn Gazi, Penny Fox, Andrea Larkin, Kim Motl, Russell Grant oppose Option II kindergarten.

Kari Slade wants to keep an instrumental music program.

Stan Molina asked the Board to research Power School to make sure it is right for the District. He supports voluntary reduction of work time, but believes it is a mistake to eliminate the Craftworker III position.

The Board then began deliberation on the recommendations. The Board agreed to support the categorical carryover and JPA fund transfers and asked administration to investigate further. The Board discussed the recommendation to reduce hours of student records secretaries but decided to table any decision until the May 20 meeting. The Board asked for a presentation on the Power School student information software.

#	Recommendation	Motion	Second	Vote
56	Eliminate any special education instructional assistants which are not legally or contractually mandated.	McIntosh	Abel	5 – 0
61	Eliminate 2.5 FTE interpreters (deaf) for special education			
71	Reduce number of one-to-one IA special education			
9	Reduce work year of the school media clerks to 180 days	E-Hajj	Burns	5 – 0
11	Reduce school site library media clerk time by one hour per day at each site	E-Hajj	Abel	4 – 1 (McIntosh/no)
28	Eliminate 3 bus attendants unless required by IEPs	Abel	E-Hajj	4 – 1 (Burns/no)
37	Reduce site custodians to 11 month work year	Abel	McIntosh	5 – 0
40	Reduce 4 night custodian positions	Abel	McIntosh	5 – 0
46	Eliminate Craftworker III-Electrician position	McIntosh	E-Hajj	5 – 0
82	Reduce two positions of technology assistants to 11 months	Burns	Abel	5 – 0
83	Reduce remaining technology classified positions by one work month.	E-Hajj	Abel	5 – 0
	Cut non-personnel items from technology department budget (AT&T long distance contract) \$7,515	Abel	Burns	5 – 0
114	Reduce secretarial position in ERC	McIntosh	Abel	4 – 1 (Burns/no)
115	Reduce receptionist position 4 hours in ERC effective October 1, 2003	Abel	McIntosh	5 – 0
117	Reduce District library clerk to 11 months	Abel	Burns	5 – 0

While Option II kindergarten is a viable means to save dollars, Board members believed the program would directly impact student learning. Therefore, at this time, there was no support for implementing Option II kindergarten.

President Ryan asked for support from the community should the Board decide to pursue a parcel tax. Reductions of non-personnel items will be considered at the May 6 meeting.

1.2. Adoption of Resolution to Lay Off Identified Classified Employees (amended)

Due to a reduction in funding for categorical programs, supervisors and School Site Councils have approved the reduction of certain classified positions. It was moved and seconded to lay off certain classified employees funded by categorical programs.

**Motion:** Abel  
**Second:** McIntosh  
**Vote:** 5 – 0

Member Burns reported that Ellen Holaway approached him from Santee Citizens for Safe Power requesting a meeting with the Board. Board members agreed to offer a half-hour meeting with the committee on May 6 prior to the start of the regular meeting.

**F. CLOSED SESSION**

President Ryan announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator  
*Agency Negotiator: Sue Yakubik, Assistant Superintendent, Human Resources*  
*Employee Organizations: Santee Teachers Association (STA)*  
*California School Employees Association (CSEA)*
3. Student Discipline Matters
4. Public Employee Performance Evaluation

- Title: Superintendent*
5. Conference with Real Property Negotiators  
*Location: Renzulli Site*  
*Agency Negotiator: Carolyn Harness, Assistant Superintendent, Business Services*
  6. Conference with Legal Counsel – Anticipated Litigation  
*Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9*

The Board entered closed session at 11:20 p.m.

**G. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT**

The Board reconvened to public session at 12:05 a.m. No action was reported. The April 28, 2003, special meeting adjourned at 12:05 a.m.

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Cathy Abel, Clerk

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Marcia J. Johnson, Secretary